

# TORKSEY PARISH COUNCIL

## MINUTES

### AN ORDINARY MEETING OF THE PARISH COUNCIL

held on Monday 16<sup>th</sup> October 2023

Beginning at 7.30 pm. St Peter's Church, Main Street, Torksey

01. **Those Present.**

Cllr Bridges

Chairman.

Cllr Johnson.

Cllr Levitt.

Cllr Scawthon.

Cllr Ford.

Cllr Large.

Mr. M. Burke.

Candidate for Co-option to this Parish Council.

Mr. A. Robinson

Cllr Butroid

Lincolnshire County Council

R. Pilgrim

Parish Clerk. District Councillor.

02. **Apologies for absence.**

None required.

03. **Co-option of a new member to the Parish Council.**

**Resolved.** That Mr M. Burke be co-opted as a member of the Torksey Parish Council.

Proposed Cllr Johnson Seconded Cllr Scawthon. Carried unanimously.

The Declaration of Acceptance of Office Form and Receipt of Code of Conduct Form were duly signed by Cllr Burke and returned to the Clerk.

Cllr Burke will complete the Register of Interests form and return it to the Clerk.

04. **Declarations of Interest.**

None received.

05. **Approval of the Minutes of the last Meeting held on Monday 18<sup>th</sup> September 2023.**

**Resolved.** That the Minutes of the last meeting, held on Monday 18<sup>th</sup> September 2023, be approved as a true record.

Proposed Cllr Scawthon Seconded Cllr Large. Carried unanimously.

06. **Matters arising from the Minutes of the last meeting and not included in this agenda.**

None received.

07. **Amendments to the agenda by Resolution.**

**Closed session:** Pursuant to section 2 (1) of the Public Bodies Admissions to Meetings Act 1960 it is resolved that because of the sensitive nature of the business to be transacted the Public and Press leave the meeting during Council's consideration of this business.

**Resolved.** That this item be dealt with as item 26.24, as members of the public were present with nowhere to go if asked to leave.

08. **Emergency Plan.**

Clerk. Contact: Rob (Cove Communities) with a link to the Fire and Rescue site and recommended template for an Emergency Plan.

Clerk: Send 2018 version of the Emergency Plan to Councillors.

09. **Purchase of Land for Cemetery Extension.**

Mr Rose is now ready to complete the sale of land for the Cemetery extension.

The Clerk will attend Burton & Dyson offices for Identity checks which will enable him to sign on behalf of the Parish Council in connection with the sale of the land.

Burton Dyson require Council to pay an initial sum of £450.00. towards expenses.

**Resolved.** That the sum of £450.00 be paid to Burton Dyson Solicitors to cover initial costs.

Proposed Cllr Scawthon. Seconded Cllr Large. Carried unanimously.

10. **The provision of a shelter for the Village Green.**

After some discussion it was decided that the project was not the most important in the scheme of things and a decision should be deferred until things of a higher priority have been dealt with.

**Resolved.** That the matter should be deferred until such a time as more important projects have been completed.

Proposed Cllr Johnson. Seconded Cllr Large. Carried unanimously.

11. **CSW Group. Replace or refurbish the Camera.**

Clerk: Send the camera back to Truvelo for an assessment and quotation for refurbishment.

**Resolved.** That the camera be returned to Truvelo for Calibration and a quotation to cover the cost of refurbishment.

Proposed Cllr Scawthon Seconded Cllr Large. Carried unanimously.

Clerk. Contact Westcotec for prices of new static roadside Speed Indicating Devices.

12. **Events in St Peter's Church.**

a. FilmBankMedia. Film night. (Cllr L. Levitt).

Council decided that a Community Consultation, through the Parish, should be conducted before moving the project forward.

13. **Information Kiosk. Cost of refurbishment. (Cllr Levitt).**

Council decided that this should also be put to Community consultation through the Parish.

Gladwin's electrical have been asked to find out if an electricity supply is present in the Kiosk.

The cost of refurbishment is surprisingly high, consequently no decision will be made until Council has the report from Gladwin Electrical.

14. **Village Green.**

a. **Monthly Inspection.**

No new issues reported.

b. **EIBE: Play Fort maintenance and Painting.** (Cllr N. Large).

Council is still waiting for a quotation from EIBE. Cllr Large will contact them for a progress report.

c. **Sponsored event on the village green for July 2024.**

Cllr Johnson is to produce a list of requirements for the event. He has spoken to a West Lindsey District Council Officer who has promised to support the event wherever possible.

d. **Bridge Eastern end of the Village Green.** Cracks have appeared in part of the supporting structure of the bridge.

The Clerk is to contact the Internal Drainage Board for an inspection.

e. **Issues with the Fencing Around the Bridge.**

Contact Internal Drainage Board for ownership of the fence.

f. **Pond. Maintenance** Water level. Policy for the future.

Purchasing a pump was ruled out due to the cost of maintenance, health and Safety measures, security and insurance. No decision was made. This business will remain on the Agenda for discussion once more information is available.

g. **Cllr Ford. Moving Notices to the Surgery Gate Entrance.**

Cllr Ford has completed the work.

15. **Highways Issues.**

a. **Grass Cutting A156 Western Verge from Torksey Bridge to the Village.**

Contractors have been advised that they should not use noisy equipment near to hedges which may contain nesting birds. Consequently, the banking along this stretch of the A156 will not be cut back until late October 2023.

b. **Grass Cutting / Path widening. Western Verge from Station Road Junction to the Marton Turn.**

Highways. Work to deal with overhanging trees and the widening of the footpath is due to take place in the near future.

16. **Traffic Calming.**

**The Erection of Gateways Prior to the 30 mph Roundels.**

Cllr Scawthon. Council is waiting for essential paperwork to arrive granting permission for the erection of the gateways.

Cllr Butroid will request that the forms are sent to the Clerk for completion.

17. **Health and Safety.**

a. **Village Green.**

**Resolved.** That the Clerk contacts the Mole man for an inspection of the Village Green.

Proposed Cllr Johnson. Seconded Cllr Levitt. Carried unanimously.

- b. **Cemetery.**  
A large number of moles have been trapped and removed. One trap has been left in situ, but it seems highly likely that the population has been eradicated for the time being.
- c. **Play Area.** RoSPA Play Safety Reports August 2023. Noted.
18. **The Parish.** (Cllr Large).  
The Parish should be ready before the next meeting. Monday 20<sup>th</sup> November 2023.
19. **Correspondence**  
Content to be uploaded as and when needed.
20. **Finance.**
- a. **Financial Statement September 2023.**  
**Resolved.** That the Financial Statement for September 2023 be approved as a true record.  
Proposed Cllr Scawthon Seconded Cllr Levitt. Carried unanimously.
- b. **Clerk's Salary and Expenses. September 2023**.....£285.65.  
**Resolved.** That the Clerk's Salary and Expenses for September be approved for payment.  
Proposed Cllr Levitt Seconded Cllr Johnson. Carried unanimously.
- c. **Invoices for payment October 2023.**
- |                         |         |
|-------------------------|---------|
| HMRC PAYE               | £70.20  |
| Continental Landscapes. | £977.28 |
| Continental Landscapes. | £177.60 |
| Wave                    | £37.12  |
| Clark A                 | £140.00 |
- Resolved.** That the above expenditure (21.c) be approved for payment.  
Proposed Cllr Ford. Seconded Cllr Levitt. Carried unanimously.
21. **Correspondence.**  
No comments.
22. **Future Agenda Items.**  
None received.
23. **Closed Session.**  
The closed session did not take place as earlier discussions on items in the Agenda made it unnecessary.
24. **Dates for Future Meetings.**  
Monday 20<sup>th</sup> November 2023  
Monday 18<sup>th</sup> December 2023  
Monday 19<sup>th</sup> February 2023
25. **Closure of the meeting.**  
There being no further business the meeting was closed at 2108 hrs. (9.08pm)

R. Pilgrim. Clerk to Torksey Parish Council.