**TORKSEY PARISH COUNCIL**

MINUTES

AN ORDINARY MEETING OF THE PARISH COUNCIL

Held on Tuesday 13th June 2023

Beginning at 7.30 pm.

St Peter’s Church, Main Street, Torksey

**16.01 Those Present.**

Cllr Bridges. Chairman.

Cllr Large.

Cllr Bridges.

Cllr Scawthon

Cllr Butroid Lincolnshire County Councillor

Cllr Pilgrim Parish Clerk. District Councillor.

Mr T. Robinson.

**16.02Apologies for absence**

**Cllr Carman.** Having been informed of the reason for her absence, Council approved her apologies for absence.

**Cllr Ford.** Having been informed of the reason for his absence, Council approved his apologies for absence.

* 1. **Declarations of Interest.**

None received.

**16.04 Approval of the Minutes of the last Meeting held on Tuesday 16th May 2023.**

Approved Prop Cllr Scawthon Sec Cllr Levitt.

**Duplicate Minutes. Are they still required.**

Council decided that, as the original reason for duplicated Minutes does not now apply, one set of minutes is all that will be required in future.

**16.05 Matters arising from the Minutes of the last meeting and not included in this agenda.**

None received.

* 1. **Co-option of a new member to the Parish Council.**

**Resolved:** That Mr S. Johnson be elected as a member of Torksey Parish Council.

Proposed Cllr Bridges. Seconded Cllr Large. Carried unanimously.

* 1. **Amendments to the agenda by Resolution.**

None received.

* 1. **Emergency Plan.**

Torksey’s plan is to be finalised and submitted to Council for the next meeting, Monday 17th July 2023.

If a copy of the Cove Communities Plan is not available, the Clerk will write requesting that a copy be forwarded as soon as possible, as Emergency Plans have to be accessible as part of the Parish Council website - torksey.parish.lincolnshire.gov.uk

* 1. **Fund Raising for Parishes. ASTCO Clothing Bank.**

The clothing bank is to be delivered in the near future.

It will be situated just inside the entrance to the Village Green from the surgery carpark.

Notices will be posted on the website and on Council’s Facebook page.

* 1. **Events in St Peter’s Church.**
1. **FilmBankMedia.** Film night. (Cllr L. Levitt).

Cllr Levitt will ask for details to be sent to the clerk for the next meeting. Monday 17th July 2023.

1. **Race Night.**

This will be deferred for the time being.

* 1. **Information Kiosk.**
1. **Details of the Defibrillator Service from West Lindsey District Council.**

Remove from the Agenda for the time being.

Once the Kiosk has been refurbished Council will continue with the installation of a defibrillator through the West Lindsey District Council Scheme.

1. **Maintenance. Power Supply. Gladwin. (Cllr N. Large).**

This will also be deferred until such time as the Kiosk has been refurbished.

1. **Cost of refurbishment.** Cllr Levitt will forward details of a company who will refurbish the kiosk to the Clerk.
	1. **Village Green.**
2. **Monthly Inspection.**

As sheet from Cllr Bridges.

Cllr Bridges will replace the buffers on the gates to the play area.

1. **EIBE: Play Fort maintenance and Painting.** (Cllr N. Large).

EIBE are in the process of producing a quotation for the refurbishment work on the Play Fort. Unfortunately, some items are proving difficult to price. It is hoped that a complete quotation will be available in time for consideration at the next meeting, Monday 17th July 2023.

1. **Sponsored event on the village green for July 2024.**

There is to be a final edition of the Parish, which is to contain an appeal for volunteers to help with the organisation of the event planned for the village green during July 2024 band to include sessions by the Guiding Sparkes Circus.

Cllr Large will write the copy.

The Clerk will forward the templates which are usually used.

1. **Croquet Club Lawn Works. Possible Grant application.**

Unfortunately, the application for grant funding from the Parish Council has not been completed. It is hoped that the application can be made at the July meeting. Monday 17th July 2023.

1. **Grass cutting contract. Strimming. Missed Areas.**

The Clerk will contact Continental for an explanation and ask for the problem to be rectified.

* 1. **Highways Issues.**

**Traffic Calming**

1. **Street Furniture. Gateways. North end of the village.**

Cllr Scawthon has produced a report detailing different styles of gate and road markings which give the impression of a narrowing road.

The gates are to be placed prior to the 30 mph signs as vehicles approach from Marton.

The placement of the gates now needs to be in advance of the 30 mph speed roundels. This will probably mean that another application will have to be made for a new site for the gates.

Cllr Butroid is to meet with Cllr Scawthon, to agree sites for possible count-down signs. b. **Extension of the 50-mph speed limit from Marton to Torksey.**

A request has been made. Cllr Butroid is to ask for a progress report.

* 1. **Health and Safety.**
1. **Village Green.** Replace the gates at the surgery entrance to the Village Green.

**Resolved.** That rather than repair the pedestrian gate it should be removed for the time being.

Proposed Cllr Scawthon Seconded Cllr Bridges. Carried unanimously.

1. **Cemetery.**

Recent misuse of the bin by electors.

Remove from the Agenda.

1. Play Area.

EIBE. Quotation is due to be produced in time for the July meeting.

* 1. **The Parish.**

Please see 12 c above.

* 1. **Facebook Page.**

Content to be added as and when needed.

 **18.17 Finance.**

1. **Financial Statement.**

**Resolved.** That the Financial Statement for May be approved as a true record

Proposed Cllr Johnson Seconded Cllr Scawthon. Carried unanimously.

1. **Clerk’s Salary and Expenses.** ……………………………………£284.90

**Resolved.** That the Clerk’s Salary and Expenses be approved for payment.

Proposed Cllr Scawthon Seconded Cllr Levitt. Carried unanimously.

1. **Invoices for payment.**

HMRC PAYE £70.00

Elite Signs £66.02

Darbys Accountants. £186.00

**Resolved.** That the above expenditure at 17.c be approved for payment.

Prop Scawthon Sec Cllr Johnson. Carried unanimously.

1. AGAR Annual Governance Statement for signature.

Annual Governance Statement duly signed.

1. AGAR Accounting Statements for Signature.

Accounting statement duly signed.

**18.18 Correspondence.**

No comment.

**18.19** **Future Agenda Items.**

Canal and Rivers Trust. Clear vegetation on Torksey Bridges, west side.

Acquire top end of the field which runs along the north boundary of the village green. Contact S. Kinch.

* 1. **Future Agenda Items**

**Resolved** That Council meetings will move to the 3rd Monday of the month. The next meeting will be held on Monday 17th July 2023.

Proposed Cllr Bridges Seconded Cllr Levitt. Carried unanimously.

Tuesday 12th September 2023.

Tuesday 10th October 2023.

* 1. **Closure of the meeting.**

There being no further business the meeting was closed at 2130 hrs (09.30pm).

R. Pilgrim. Clerk to Torksey Parish Council.

**Approval of the Minutes**

**Chairman…………………………………………………….Date………………………….**