

TORKSEY PARISH COUNCIL

MINUTES

THE ANNUAL PARISH COUNCIL MEETING

Held on Tuesday 16th May 2023

St Peter's Church Torksey

At 7.30 pm

13.01 Nominations for Chairman.

Cllr Bridges Nominated.

Cllr Bridges is willing to stand.

13.02 Resolved. That Cllr Bridges is elected chairman for 2023-204.

Proposed Cllr Large. Seconded Cllr Levitt. Carried unanimously.

13.03 Signing of the Declaration of Acceptance of Office.

Cllr Bridges Duly signed the Acceptance of Office.

13.04 Those Present.

Cllr Bridges.

Chairman.

Cllr Large.

Cllr Levitt.

Cllr Ford.

Mr R. Pilgrim

Parish Clerk & District Councillor.

Members of the Public

Mr S. Scawthon.

13.05 Apologies for Absence.

Cllr Carman. No apologies given.

13.06 Nominations for Vice Chairman.

No Nominations

13.07 Resolved. That should the Chairman be absent those Councillors present, and voting may elect a chairman for that meeting only.

13.08 Signing of Councillors Declaration of Acceptance Forms.

All Councillors completed their forms.

13.09 Changes to Councillors Declaration of Interest Forms.

All Councillors completed the Unchanged Circumstances Form.

13.10 Approval of Standing Orders.

Resolved. That Standing Orders be approved without amendment.

Proposed. Seconded. Carried unanimously.

13.11 Approval of Financial Regulations.

Resolved. That Financial Regulations be approved without amendment.

Proposed. Seconded. Carried unanimously.

13.12 Approval of the Code of Conduct.

Resolved. That the Code of Conduct be approved without amendment.

Proposed. Seconded. Carried unanimously.

13.13 Approval of the Civility and Respect Code.

Resolved. That the Civility and Respect code be approved without amendment.

Proposed. Seconded. Carried unanimously.

ORDINARY MEETING

13.01 Approval of the Minutes of the Last Meeting.

Resolved. That the Minutes of the last meeting, held on Tuesday 11th April 2023, be approved.

as a true record.

Proposed. Seconded. Carried unanimously.

13.02 Matters Arising from the Minutes of the Last Meeting.

None received.

14.03 Co-option of a new member to the Parish Council.

Nominated: Mr S. Scawthon.

Resolved. That Mr S. Scawthon be co-opted as a member of the Parish Council.

Proposed. Seconded. Carried unanimously.

14.04 Amendments to the Agenda by Resolution.

None received.

14.05 Emergency Plan.

Cllr Carman is responsible for the Emergency Plan.

In her absence the business will be deferred until the next meeting. Tuesday 13th June 2023.

The Clerk will contact Cllr Carman with the Chairman's adopted decision to proceed without reference to the Cove Communities Plan.

14.06 Development of the Hume Arms Site.

The site is once more for sale with planning permission.

14.07 Events in St Peter's Church.

a. FilmBankMedia. The company will provide DVDs, and licences which will enable films to be shown in the church.

b. Race Night. Cllr Levitt will research companies advertising "Race Nights".

It is intended that the Church should be used as a venue for the event and volunteers could provide refreshments.

14.08 Information Kiosk.

The Clerk will download the Defibrillator application forms and general information from the West Lindsey District Council website.

Cllr Levitt will contact a company who are able to refurbish the Kiosk. A quotation. Will be requested.

Cllr Bridges will see if there is any work which can be done by Councillors, especially the polishing of the plastic glazing.

Cllr Large will again ask Gladwin for a quotation to restore a electricity supply to the Kiosk.

14.09 Village Green.

a. Inspection. The clerk will contact Continental Landscapes to rectify grass growing under several benches, and around the walls of the Play Fort.

b. Consider new Play Equipment.

This item will be removed from the agenda.

After a meeting with Councillor Large, EIBE are to send a quotation for maintenance work to the fort. The quotation will be sent to the Clerk.

c. Volunteers will be needed to help organise the 2024 event on the Village Green. Organisations on The Elms will be approached.

14.10 Highways Issues.

Extension of the 50mph speed limit from Marton to Torksey.

Erection of the "Gates" on the verges at the northern end of the village.

Ongoing.

14.11 Health and Safety.

a. Village Green, Replace the gates at the Surgery entrance to the Village Green.

Cllr Scawthon has approached Moulds Fencing for a quotation, which should be forwarded to the Clerk.

b. Cemetery. No issues reported.

c. Play Area. No issues reported.

14.12 The Parish.

The next edition is due.

The Clerk will contact Cllr Carman to see if she is still willing to be responsible for writing the Parish.

15.13 Facebook Page.

Information is uploaded as and when required.

15.14 Finance.

a. Financial Statement.

Resolved: That the Financial Statement for April be approved as a true record.

Proposed . Seconded. Carried unanimously.

b. Clerk's Salary and Expenses. £285.10

Resolved. That the Clerk's salary and expenses be approved for payment.

Proposed. Seconded. Carried unanimously.

c. Invoices for Payment.

HMRC PAYE £70.00

Torksey PCC £80.00

Continental Landscapes. £504.00

Resolved: That the expenditure at 15.14.c. be approved for payment.

Proposed. Seconded. Carried unanimously.

15.15 Correspondence.

No Comments.

15.16 Future Agenda Items.

None received.

15.17 Dates for Future Meetings.

Tuesday 13th June 2023.

Tuesday 11th July 2023.

Tuesday 12th September 2023.

15.18 Closure of the Meeting.

There being no further business the Chairman closed the meeting at 21,50 hrs (09.50 pm).

Approval of the Minutes.

Chairman.....**Date**.....