

TORKSEY PARISH COUNCIL

MINUTES

AN ORDINARY MEETING OF THE PARISH COUNCIL

Held on Tuesday 11th April 2023

St Peter's Church Torksey

At 7.30 pm

10.01 Those Present.

Cllr F. Bridges.

Chairman.

Cllr J Carman.

Cllr n. Large.

Cllr R. Ford.

Cllr L. Levitt.

Mr Dow.

Member of the Public.

Mr Pilgrim.

Parish Clerk.

10.02 Apologies for Absence.

None received.

10.03 Declarations of Interest.

None received.

10.04 Approval of the Minutes.

Resolved. That the Minutes of the last meeting, held on Tuesday 14th March 2023, be approved as a true record.

Proposed. Seconded. Carried unanimously.

10.05 Matters Arising and not included in this Agenda.

None received.

10.06 Amendments to the Agenda by Resolution.

CIL Payments. These payments have to be recorded and any expenditure from CIL monies justified to West Lindsey District Council. Any monies left unspent at the end of the Financial Year can be carried over into the following year.

Insurance Questionnaire. Each year the insurers send a questionnaire for Council to complete so that the renewal of insurance reflects the proper needs of the Council. Public Liability Insurance is normally renewed in June of each year.

Groundworks, 8, Abbey Park. The owner of number 8 Abbey Park has requested permission to access the Village Green so that he can complete works to his garden, which backs onto the Green.

Resolved. That Council provide a key to the Surgery Gate, so that equipment can access the garden of number 8.

Proposed. Seconded. Carried unanimously.

10.07 Fund Raising for Parishes.

ASTCO is a company involved with the recycling of clothing and shoes. They will site a clothing bank at a convenient place in the Parish for people to use. The Parish Council will receive occasional payments based on the amount / weight of the clothing collected.

It is hoped that a clothing bank can be sited just inside the gate to the village green.

10.08 Annual Parish Meeting 2024.

Councillors will endeavour to find details of local groups which might be interested in attending and reporting on their activities at an Annual Parish Meeting.

The Parish Council will fund refreshments and perhaps a guest speaker from the local area.

10.09 Finding Fitness Monkey Challenge

After some discussion Council did not make a decision on this piece of equipment.

Councillors are to discuss further whether a new piece of equipment is needed and how it would be accommodated in the available space.

10.10 Emergency Plan.

Ongoing.

10.11 Monthly Surgery

Councillors in attendance: Cllr Bridges and Cllr Carman.

Next Surgery: Saturday 22nd April 2023. At St Peter's Church Main Street.

Organise a Rota: This is to be deferred until later in the year.

10.12 Information Kiosk.

House a Defibrillator for the Village. Cllr Levitt is to gather information for Council to consider at the next meeting.

Maintenance. The Kiosk will be painted when the weather has improved, Cllr Levitt will contact a local contractor for a survey of the kiosk electrics. Power will be needed for the defibrillator to work effectively.

11.13 Planning.

None received.

11.14 Village Green.

a. Monthly inspection. No new issues reported.

The tripping hazard at the staging has been dealt with by Cllr Bridges and Cllr Ford. Cllr Bridges and Cllr Ford will repair the fence at the dyke Bridge.

Resolved. That the maximum expenditure for materials will be £100.00

Proposed. Seconded. Carried unanimously.

b. Parish Council Sponsored event on the Village Green.

Resolved. That due to the shortage of time the event should be moved to 13th or 20th July 2024.

Proposed. Seconded. Carried unanimously.

Council will try to organise an event in the Church in the latter part of the year.

c. Purchase Grass Seed.

Cllr Levitt has donated a quantity of grass seed which will be planted on the area damaged by recent works to the Willow Tree.

d. Maintenance of the Play Fort.

Cllr Large has agreed to liaise with EIBE play, the makers of the Fort. Hopefully, a quotation for the essential work will soon be received by Council.

11.15 Highways Issues.

Erection of "Gates" or "Count Down Signs" to aid in slowing traffic as it enters the village.

Cllr Scawthon is liaising with Cllr Butroid for a meeting to discuss possible sites for the signs. Permission to erect the signs has been granted by Highways.

11.16 Traffic Calming.

Lincolnshire Road Safety Partnership can offer either face to face training or Zoom based training. At the present time Zoom training is suspended. However, all volunteers are happy to undergo face to face training. LRSP will be contacted for possible dates.

It is possible that the present group can reform to monitor traffic speeds during the afternoon.

11.17 Health and Safety.

a. Village Green. No issues reported.

b. Cemetery. No issues reported.

c. Play Fort. No issues reported.

11.18 The Parish.

Template to Cllr Carman.

a. Content. Surgeries. Staging and repairs on the village green. Maintenance of the play fort.

b. Distribution. As Usual.

11.19 Facebook Page.

Content will be uploaded as and when required.

11.20 Finance.

a. Financial Statement.

Resolved. That the Financial Statement for March be approved as a true record.

Proposed. Seconded. Carried unanimously.

b. Clerk's Salary and Expenses.....£446.00

Resolved. That the Clerks salary and expenses be approved for payment.

Proposed. Seconded. Carried unanimously.

c. Invoices for Payment.

HMRC PAYE	£70.00.
Fenton Tree Surgery.	£800.00

Resolved. That the above expenditure at 11.20.c be approved for payment.

Proposed. Seconded. Carried unanimously.

d. Insurance Renewal Questionnaire.

Council has to complete a questionnaire on needs before renewing Public Liability Insurance. Councillors will consider the document, for discussion at the May Meeting.

e. Signing of a New Mandate Form.

The form was signed by those Councillors willing to sign cheques and bank documents.

12.21 Correspondence.

No comments.

12.22 Closed Session.

The discussion concerning a complaint made by a Councillor was concluded satisfactorily.

12.23 Future Agenda Items.

Event in the Church September or October.

12.24 Dates for Future Meetings.

Tuesday 16th May 2023.

Tuesday 13th June 2023.

Tuesday 11th July 2023.

12.25 Closure of the Meeting.

There being no further business the meeting was closed at 2120 hrs (09.20 pm).

Approval of the Minutes

Chairman.....Date