

# TORKSEY PARISH COUNCIL

## MINUTES

### AN ORDINARY MEETING OF THE PARISH COUNCIL

held on Monday 21<sup>ST</sup> July 2025, beginning at 7.30 pm.

At the White Swan Torksey Lock

115. Those Present.  
Cllr K. Connelley. Chairman.  
Cllr T. Pearson.  
Cllr M. Burke.  
Cllr N. Large.  
Cllr S. Scawthon.  
Cllr R. Ford.  
Mr R. Pilgrim, Parish Clerk. District Councillor Torksey Ward.  
Mr A. Green,
116. **Apologies for Absence.**  
**Cllr L. Levitt.** Having been informed of the reason for her absence, Council approved her apologies for absence.
117. **The Chairman will now suspend the meeting for a period of 15 minutes to allow for a public Forum.**  
Please see item 127.
118. **Declarations of Interest.**  
None received.
119. **Approval of the Minutes of the Last Meeting**, held on Friday 27<sup>th</sup> June 2025.  
**Resolved.** That the Minutes of the last meeting be approved as a true record.  
**Proposed Cllr Pearson.** Seconded Cllr Burke. Carried unanimously.
120. Matters Arising from the Minutes of the Last Meeting.  
(Not included in this Agenda.)  
None received.
121. **Amendments to the Agenda by Resolution.**  
The purchase of materials for the repair of the container roof.  
Materials will be purchased to a maximum value of £100.00 and the invoice given to the Clerk for payment.
122. **Items for the Agenda to be submitted 12 days prior to the meeting.**  
To ensure that business is kept up to date it is requested that Councillors submit items for the agenda in time for the monthly meeting between the Clerk and the Chairman. This will then allow for the compulsory three clear days advertising of the Minutes and Agenda, which is required by law.
123. **Hume Arms – Future of - for discussion.** (KC)  
No work has taken place on the site as yet. The Chairman will contact a WLDC officer for a progress report.
124. **Progress reports on current projects.**  
The Chairman is to produce a list of the jobs which need to be done so that priorities can be worked out for a work plan.
125. **Emergency Plan Progress Report.** (KC)  
The working group met on Thursday 17<sup>th</sup> July 2025.  
It was decided to use a WLDC leaflet for information. This will be delivered door to door with the latest copy of The Parish.  
A report on the meeting will be completed as soon as possible and included with these Minutes.
126. Information Kiosk – Future of - for discussion, (LL).  
Due to the absence of Cllr Levitt, the business will be deferred until the next meeting. Monday 15<sup>th</sup> September 2025.

127. **Torksey Viaduct. Report.** (AG)

Nothing to report.

The next maintenance report is expected in time for the September meeting. Monday 15<sup>th</sup> September 2025.

128. **For discussion. Refurbishment of “Torksey” stone boundary signs.**(TP) (MB).

Cllr Burke has obtained a quotation for the refurbishment of the sign at Torksey Bridge.

**Resolved.** That the quotation of £350.00 for the refurbishment of the Torksey sign at the southern end of the village, presented by Cllr Burke, be approved.

Proposed Cllr Scawthon. Seconded Cllr Ford. Carried unanimously.

129. **Village Green.**

a. **Monthly Inspection.** (RF)

An inspection will be completed by the end of July 2025.

It is hoped that a copy will be available each month in time for the Clerk/Chairman monthly meeting. Please see item 122.

b. **Installation of the new notice board.**

The new notice board is now in place.

A catch has been damaged.

A new one will be purchased from Pelican Trust. (SS).

c. **Repair to fencing on the eastern side of the Play Area.**

New pickets have been installed to replace those that were damaged.

However, one of the posts is still very loose and will possibly need replacing. (RAP).

d. **Replacement seat for Play Area.**

**Resolved.** That a new, recycled plastic, two seater bench should be purchased. Maximum spend £250.00.

**Proposed** Cllr Large. Seconded Cllr Scawthon. Carried unanimously.

e. **New information board for the village green.** (RAP).

The text from the old board, together with photographs to match those on the old board, have been sent to Elite Signs.

f. **Pond. Staging repair.** (RF) (SS).

The repair has been done. However the bank is continually being eroded and it is expected that further repairs to strengthen the bank will be needed in the future.

**Water level.** The level is good at the moment, however, to ensure that the pond water level remains at a proper level it has been suggested that pumping should be undertaken on a more regular basis, and in smaller amounts, at the discretion of Mr A. Green.

**Resolved.** That smaller amounts of water be pumped on a regular basis to ensure a constant water level. Each session of pumping to be charges at £30.00, invoiced on a monthly basis.

The resolution was proposed and seconded and carried unanimously.

g. **Memorial Seat. Replacement of Tree.** (Member of the Public) (KC).

Cllr Burke has offered a replacement Silver Birch tree, which will be planted near to the site of the old tree.

h. **Application to host a Vintage Car Rally.**

All arrangements are now in place.

Remove from the Agenda.

130. **Highways Issues**

Downloading data from the SIDs.

Data from the SID's will be downloaded as soon as possible and a report prepared in time for the next meeting. Monday 15<sup>th</sup> September 2025.

131. **Traffic Calming.**  
a. **Gateways at the north and South ends of the village. Installation of.** (KC).  
The gates have now been installed.
132. **The Parish. Delivery.**  
Councillors will take responsibility for delivering the latest issue of The Parish.
133. **Health and Safety.**  
a. **Village Green.** (RF).  
**Removal of the damaged tree on the northern boundary.**  
A contractor has been tasked with removing the tree as soon as possible, as there is to be an event on the village green on Saturday 26<sup>th</sup> July 2025.  
**Removal of the tree stump near the memorial bench.**  
It has been decided that the stump should remain for the time being. At some point in the future, it may be turned into a table.  
b. **Cemetery.**  
Moles are again in evidence. Pest control will be contacted.  
One of the headstones needs maintenance. It is now leaning badly due to the recent heavy rain. The owner will be contacted. (RAP).  
c. **Play Area.**  
No issues reported.
134. **Facebook.**  
a. Suggestions for content.  
Cllr Large will look at copilot to see if it can be used to precis the Minutes.
135. **Finance.**  
a, **Financial Statement for June 2025.**  
**Resolved.** That the Financial Statement for June be approved as a true record.  
Proposed Cllr Ford. Seconded Cllr Large. Carried unanimously.  
b. **Clerk's Salary and Expenses June 2025.....£345.10**  
**Resolved.** That the Clerk's Salary and Expenses be approved for payment.  
Proposed Cllr Ford. Seconded Cllr Pearson. Carried unanimously/  
c. **Invoices for payment July 2024.**  

HMRC PAYE	£70.00
WAVE	£148.34
Reedman Services	£354.60.
Moulds Fencing (Torksey) Ltd	£1524.00
Grant Parkinsons Ride Out	£500.00

**Resolved.** That the above expenditure at 135c be approved for payment.  
**Proposed Cllr Burke.** Seconded Cllr Pearson. Carried unanimously.
136. **Correspondence.**  
No comments.
137. **Future Agenda Items.**  
Container Roof repair.
138. **Dates of Future Meetings.**  
a. Monday 21<sup>st</sup> July 2025.  
b. Monday 15<sup>th</sup> September 2025.  
c. Monday 20<sup>th</sup> October 2025.
139. **Closure of the Meeting.**  
There being no further business the meeting was closed at 2115 hrs (9.15 pm)

## **Approval of the Minutes**

**Chairman.....Date.....**